

## **Emergency Inhaler Protocol**

The school's emergency inhaler should only be used on the following pupils:

- The child is experiencing an asthma attack
- The child is already prescribed salbutamol
- The parent has ticked on the Asthma Healthcare Plan to confirm the child can have the emergency inhaler.

The school's emergency inhaler will be kept in the SBMs. The following items can be found in the SBMs office/main office:

- The school's emergency inhalers SBM office
- The school's emergency spacers SBM office
- A list of pupils whose parents have signed to say they can have the emergency inhaler administered
- An copy of the emergency flow chart SBM office
- A register of doses administered both offices
- Out of date medication will be returned to the pharmacist and replaced

The class box will be checked weekly by classroom staff. Classroom staff will sign the checklist to show the box has been checked.

All staff will be trained by the school's asthma lead on how to administer the inhaler each September. (Email sent)

After the inhaler has been administered the following actions will be taken:

- The register of doses administered will be completed and signed by the person administering and witnessing (this includes the child's name, date, time, place, how it was given and how many puffs)
- The spacer will be given to the child and the office asked to order a replacement
- The plastic inhaler housing will be rinsed with water, dried and returned to the box
- The office will send the standard letter 'Emergency Inhaler Advice' to the parent to advise that their child has received the emergency inhaler and what dosage and that the child's inhaler should be brought into school as soon as possible.